

Northeastern Association of Graduate Schools
Executive Committee Meeting
Hyatt Grand Champions Resort and Spa
December 9, 2005

Present: Scott Delcourt, Julia Halevy, Sandra Holley, Dale Kinney, Mary Martin, Harry Richards, Jim Schaefer, Richard Sleight, Mick Thompson

Regrets: Gwen Davies, Susan Guma, Martin Kreiswirth

Also Present: Jake Kilmarx, Cari Moorhead

President Richards called the meeting to order at 7:40 A.M.

The minutes of the October 31, 2005 were accepted.

Membership Report:

Scott Delcourt reported that 114 institutions had paid membership dues in the month since the mailing had gone out, and that the Association was on pace to surpass last year's total membership. A report of paid members and institutions that had not paid was distributed. Executive Committee members were encouraged to contact institutional representatives in their regions who had not yet renewed NAGS membership.

A discussion ensued on the best ways to increase membership. Ideas presented included targeting new graduate schools through the Carnegie Foundation website, a mailing to all new graduate deans in the NAGS region, promoting the annual meeting to encourage institutions to sign up for membership, using conference topics to recruit graduate schools (for example, focusing a session on K-12 education to attract graduate schools of education), and producing a new brochure which describes the benefits of NAGS membership (possibly something that could be sent out electronically).

Richard Sleight relayed a proposal from Scott Bass for a \$1000 patron membership to NAGS for graduate schools willing to do so.

Awards Committees:

Dissertation Award (Agricultural, Biological and Health Sciences): Richard Sleight

Teaching Award: Mick Thompson

Geoffrey Marshall Mentoring Award: Julia Halevy

Master's Thesis Award (Physical Sciences, Mathematics and Engineering): Jake Kilmarx

Nomination materials were sent out the first week in November. The deadline for submission of materials for the all awards is February 1, 2006. A reminder for the NAGS awards and membership renewal, along with a "Save the Date" notice regarding the 2006 meeting will be sent to all institutional contacts via e-mail.

2006 Annual Meeting:

President Richards asked Executive Committee members for updates regarding their sessions. An revised meeting agenda follows.

Executive Committee members were reminded to get their session titles and speakers to Scott as soon as possible so that the conference mailing could be sent to NAGS members.

Tentative program for the 2006 annual meeting:

ANNUAL MEETING
NORTHEASTERN ASSOCIATION OF GRADUATE SCHOOLS
Sheraton Harborside Hotel, Portsmouth, NH

***Theme: New Wine in Old Bottles: Navigating Advances
in Graduate School***

Thursday, April 6, 2006

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|------------------------|---|
| 11:30 a.m. - 1:00 p.m. | Registration
Scott G. Delcourt, Associate Dean, University of Maine |
| 1:00 p.m. | Welcome
Harry Richards, Dean, University of New Hampshire |
| 1:15 p.m. - 2:30 p.m. | Plenary Session I: (Meeting the Needs of the University's Research Library)
Presenters: <i>(Working on speakers per Dale)</i>

Moderator: Gwen Davies and Dale Kinney |
| 2:30 p.m. - 3:00 p.m. | Add Session on UMI/Open Access with Cathleen May <i>(Scott has confirmed with Cathleen)</i> |
| 3:00 p.m. - 3:15 p.m. | Break |
| 3:15 p.m. - 4:30 p.m. | Plenary Session II: (CGS Update)
Presenters: Debra Stewart, CGS staff

Moderator: Sandra C. Holley |
| 4:30 p.m. - 5:30 p.m. | Keynote Address: Ann Weaver Hart, President, University of New Hampshire

Moderator: Harry Richards |

6:00 p.m. - 7:00 p.m. **Reception**

7:00 p.m. **Opening Banquet: New England Clambake**

Friday, April 7, 2006

8:00 a.m. - 9:00 a.m. **Executive Committee Breakfast**

9:00 a.m. - 10:15 a.m. **Plenary Session III: (Legal Issues: What Every Graduate Dean Should Know)**
Presenters: *(Jim has speakers in mind)*

Moderator: Jim Schaefer

10:15 a.m. - 10:30 a.m. **Break**

10:30 a.m. - 11:45 a.m. **Plenary Session IV: (Responsible Conduct of Research by Graduate Students)**
Presenters: *(Harry recruiting speakers)*

Moderator: Harry Richards

12:00 p.m. – 1:30 p.m. **Awards Luncheon**
Graduate Teaching Award
Recipient:
Presented by: Mick Thompson
Geoffrey Marshall Mentoring Award
Recipient:
Presented by: Julia Halevy
Dissertation Award
Recipient:
Presented by: Richard Sleight
Master's Award
Recipient:
Presented by: Jake Kilmarx

2:00 p.m. – 3:30 p.m. **Plenary Session V: (Graduate Student Services: What's Needed?)** *(Focus on legal services; need to survey membership?)*
Presenters:

Moderator: Susan Guma and Marty Kreiswirth

3:30 p.m. – 3:45 p.m. **Break**

3:45 p.m. – 5:00 p.m. **Plenary Session VI: (Advising Graduate Students from Diverse Backgrounds)** - *based on presentation at National Academic Advising Association meeting*
Presenters: *(Susan Campbell, others?)*

Moderator: Julia Halevy and Cari Moorhead

5:15 p.m. – 5:45 p.m. **NAGS Business Meeting**

6:00 p.m. - 7:00 p.m. **Reception**

7:00 p.m. **Evening on the Town**

Saturday, April 8, 2006

9:00 a.m. - 10:15 a.m. **Plenary Session VII: (Update on Changes in TOEFL and GRE Exams)**
Presenters: David Payne *(Confirmed per Mick)*

Moderator: Mick Thompson

10:15 a.m. - 10:30 a.m. **Break**

10:30 a.m. – 11:45 p.m. **Plenary Session VIII: (The Paperless Graduate Office) – a show and tell presentation**
Presenters: *(Mary recruiting speakers)*

Moderator: Mary Martin

12:00 p.m. - 12:15 p.m. **Closing Remarks**
James Schaefer, Jr., Associate Dean, Georgetown University

After a brief discussion of Richard Sleight's trip to China, the meeting adjourned at 8:59 a.m.

Submitted,

Scott G. Delcourt
Secretary-Treasurer