

## NORTHEASTERN ASSOCIATION OF GRADUATE SCHOOLS

### Graduate Faculty Teaching Award (Master's-level) 2009-2010

The Northeastern Association of Graduate Schools (NAGS) is pleased to invite nominations from its member institutions for the **Graduate Faculty Teaching Award**. This award recognizes excellence and creativity in the **teaching** of graduate students with an emphasis on pedagogy, including classroom-based and/or distance learning instruction. Innovation in graduate curriculum development and implementation also will be considered. The nominee must have been a faculty member of the nominating institution for at least three years at the time of the nomination.

A certificate and a \$1000 award check will be presented at the annual meeting's award luncheon on Friday, April 16, 2010 at the Hotel Nelligan in Montreal, Quebec. The recipient will be invited to attend the meeting as a guest of the Association and **must be present to receive the award**. **Please keep in mind that travel to Montreal from the United States requires a passport for U.S. citizens, and possibly a visa for citizens from other countries.**

We invite the Graduate Dean of each NAGS member institution to nominate one individual for the award. Nomination materials (in English or French), which should be transmitted by the Graduate Dean, should include:

1. *A completed nomination form.*
2. *A substantial letter of nomination, signed by the Graduate Dean, which clearly sets out the basis for the nomination.*
3. *A letter of support from the faculty member's chair, at least one other faculty member, and up to five graduate students in master's programs who have a direct knowledge of the nominee's teaching.*
4. *A curriculum vitae of the nominee.*
5. *A maximum 2 page summary of graduate course and teaching evaluation data.*

Letters and evaluations should not be mere testimonials: they should address specific examples of the nominee's teaching creativity, excellence, and dedication. **Nomination materials in Adobe pdf file format must be submitted by email to Dr. Ronald Kane, the Chair of the Graduate Faculty Teaching Award Committee (Master's-level), at the email address: [kane@adm.njit.edu](mailto:kane@adm.njit.edu). The deadline is January 5, 2010.** Receipt of nomination materials will be confirmed by the committee chair.

## NOMINATION FORM

### Northeastern Association of Graduate Schools Graduate Faculty Teaching Award 2009-2010

The person indicated below is hereby nominated for the Northeastern Association of Graduate Schools' Graduate Faculty Teaching Award for 2009-2010.

\_\_\_\_\_  
Name of Nominee

\_\_\_\_\_  
Position of Nominee

Nominated by (Graduate Dean): \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

**DEADLINE: January 5, 2010**

Please send this form with the nomination materials to the Chair of the Graduate Faculty Teaching Award Committee (Master's-level):

**Dr. Ronald Kane**  
**kane@adm.njit.edu**  
**Tel: (973) 596-3462**